



**North Fork Landowners' Association
Board of Directors Meeting Minutes
Sondreson Community Hall
September 20, 2015**

1. **Call to Order:** by President Randy Kenyon shortly after noon. Present: President Randy Kenyon, Vice President Allen Chrisman, Past President Karen McDonough, South Director Alan McNeil, South Director Jan Caldwell, Treasurer Heather Sullivan. Absent was North Director Paul Marotz. Also present were Alice Caldwell, Gary McDonough, and Larry Wilson (for the first part of the meeting).
2. **Minutes from Last Board Meeting:** President Randy went over the revised minutes from the last Board meeting on August 29.
 - a. Considerable discussion continued around the topics addressed at the last Board meeting and the comments/suggestions submitted by Allen Chrisman who was not present at the meeting on the 29th.
 - b. The revised Minutes will include the decisions reached by the Board on the 29th since they had a quorum.
 - c. The President has the right and obligation to perform the final review on the Minutes regarding wording.
 - d. Allen will follow-up with past Directors and Officers about passing on their Hall key and their notebook.
 - e. Motion from Jan Caldwell to accept the Minutes as modified from the Board discussions. Second from Alan McNeil, motion passed. Randy will incorporate the modifications and send to the Board.
3. **Fall Enrollment Letter:** Heather has the Fall Enrollment Letter ready to send out and will proceed.
4. **Budget Finalization:** Heather had the revised draft budget for 2015/2016 ready for the Board to review. A number of minor changes were made:
 - a. Funds were added to the Fire Mitigation Committee to reimburse Molly Shepherd for the annual Firewise Membership. The Board determined this was compliant with the Bylaws.
 - b. Funds were added to the Social Committee to help offset food costs of the summer picnic.
 - c. \$300 was included for the Weeds Committee as a result of the decision at the 9/5/2015 Business Meeting regarding the RAC funds that were finally paid to the NFLA to reimburse funds spent some years ago for Weeds projects.
 - d. \$50 was included for the Interlocal meeting to cover the cost of meat to be prepared by the Board for the potluck.
 - e. \$100 was transferred from the Computers and printers expense line to Office Supplies, and the Computers and printers expense line was deleted. Printer ink will be covered out of Office Supplies.

- f. Repairs and Maintenance was raised to \$350 to reflect anticipated costs associated with changing locks and a new generator shed door.
 - g. Line items of Cookbook expenses, Flooring Project, and Back Porch project were all deleted as having been accomplished and not necessary for the current budget.
 - h. Heather will make the final changes and plan to submit the Budget to the Membership at the October 3 Business Meeting for approval.
- 5. **Role of Board Meetings:** The Bylaws are silent on what actions the Board should take versus what decisions should be made by the Membership at a Business Meeting. After discussion the Board was in agreement that minor decisions should be made by the Board to reduce time spent in the Business Meeting. Larger items need to go before the Membership for approval. As one NFLA member has pointed out in the past, this will assist with protecting the Board from individual liability if decisions are made by the membership instead of the Board.
- 6. **Letter to Past Officers, Directors and Others:** A number of Board members have heard concerns about sensitive NFLA information residing on personal computers. The Board wants to remind current and past Officers, Directors, and others that privacy issues are a concern and that they need to manage or remove what potentially sensitive information they currently have on private computers. Allen will draft a letter for the Board to review prior to Randy's approval.
- 7. **Membership List Updating:** The Board at their August Meeting decided not to proceed with a Membership Committee. It was felt that the Landowner mailing list which was updated for the Fall 2014 Enrollment Letter mailing was adequate for our needs at this time. It was suggested a small group might be convened at a point in the future when the list needs to be updated. Heather will be maintaining the Membership list herself as part of the Treasurer's duties.
- 8. **North Director replacement:** Don Sullivan resigned as North Director after the September 5, 2015 Business Meeting. Randy and others have been soliciting interest in filling behind Don. The Bylaws are silent on replacing a Board Member. The precedent was set by Past President Karen McDonough when she appointed Carol Groebe to fill out the remainder of Flannery Coats' term. Possible candidates include Larry Wilson, Betsy Holycross and Dick Leigh. Randy will contact them to assess their interest then make an appointment. The appointment would be for the remainder of the term which would expire with the elections in August, 2017.
- 9. **Keys and generator door budget funding:** The Repairs and Maintenance portion of the General Fund Budget was increased to reflect this need. It could also be funded from the Improvements Fund instead. The number of keys was discussed and the Board decided to go with 15 keys initially. All Officers and Board Members would have a key, along with Lynn Ogle, Mark Heaphy and Larry Wilson. Recurring users such as Don Sullivan (Church Services) would be issued a key. Extra keys would be left with Randy Kenyon, Jan Caldwell and Alan McNeil to be loaned out to people who had reserved the Hall for an event. The need to re-emphasize the need to review directions for the generator use (switch not being left in the correct position draining the battery; door not being put back on the generator during use which can ruin the generator) as well as

Hall use (putting the locking bar across the back door when closing up) was discussed. The Board will ask Paul Marotz to proceed with the keys and locks in the spring.

- 10. Insurance:** Randy met with the Agent last week and was assured we did not need the waiver of liability to be signed by members, and it will not be included in the Fall mailing. Randy will need to review the website to insure we do not have reference to hosted or sponsored events, and will review the calendar before it is published in the spring. There are additional premium charges (\$50 each) for certain Community events such as Thanksgiving, Christmas, and the Interlocal. Other events such as recurring Church services, Book Club, Square Dances and others do not need an additional premium. The Agent is looking into a different insurance provider to recommend to us that would give us a better policy to provide blanket coverage for events at the Hall.
- 11. Secretary:** The Bylaws do not provide for a Secretary, that portion of the work was removed from the old Secretary/Treasurer position when the workload for the Treasurer got so significant. The Board in the past has informally asked members to take Minutes. Allen Chrisman was asked and agreed to take Minutes for the Meetings he is able to attend. When Allen is absent, the President will designate a Board Member to take Minutes. (Allen let the Board know he would not be at the October 3 Business Meeting as he would be in Bozeman at the Montana Tree Farm Annual Meeting).
- 12. North Fork Land Use Advisory Committee:** Allen drafted a letter for Randy's approval to the County to update the NFLA Officers and Directors on the North Fork Land Use Advisory Committee with the termination dates on their current terms. Randy visited with John Frederick about this issue as well, so he can include a complete list including NFLA Directors/Officers. This is significant since there appears to be a proposal from Will Hammerquist to lease or buy the County property at Polebridge that was set aside as County Park lands (Skyline Park). A number of NFLA members have expressed concern about the proposal to either sell the property or lease it to graze livestock on it.
 - a. No proposal is on record with County Parks, however members indicated that a proposal is on the desk of a lawyer representing the proponent.
 - b. According to Michelle Haar with Flathead Weeds, Parks & Rec & Buildings, a "Lease Agreement for Skyline Park in Polebridge" will be discussed at the Weeds/Park Board Meeting on Monday October 5 at 08:30 a.m. at 311 FFA Drive in Kalispell. Any interested parties are invited to attend.
 - c. Comments should be submitted to Jed Fisher with the County Planning Board. Randy also suggested sending comments directly to the Commissioners as early as possible. They will be making the decision.
 - d. The Board felt that the North Fork Land Use Advisory Committee should be asked by the County Commissioners/Planning Board for a recommendation regarding the proposal. Randy will convey that to the Commissioners.
 - e. One NFLA member suggested residents request the County install an approved fire pit and picnic tables to facilitate public use.
 - f. While the NFLA may need to remain neutral in regard to any proposal, NF LUAC members could rightly be concerned about the potential loss of County Park property in the Polebridge area that should be used for recreation.
 - g. Randy will try to get more information out to the Board and membership.

- 13. Chairs with Arms:** Karen and Randy had discussed obtaining some chairs with arms (three chair module with arms as in many doctor offices) that make it easier for people with mobility issues to get up from a seating position. Karen will research options, prices and availability over the winter and contact the Board with a proposal.
- 14. Garage Sale:** Karen proposed we include a Garage Sale on our Calendar for 2016 as a fund raiser. The Business Meeting around the 4th of July was suggested as a good venue.
- 15. Bylaws Changes:** Karen and Randy suggested a number of changes (cleanup) need to be made to the Bylaws – for example, the Bylaws state that individuals need to make written application to the Treasurer for membership. We have accepted verbal application in the past. This would be an opportunity to address the request for Lifetime Membership as well (and there was spirited discussion around that topic with no resolution). The Board agreed to entertain discussion about changes to the Bylaws over the winter. Any proposals would need to go to the Membership at the July meeting.
- 16. Final 2014/2015 Treasurer's Spreadsheet:** Allen emailed copies of the final Treasurer's Spreadsheet he and Bonny worked on to complete the August entries and the year-end balances to each of the Board Members just before the meeting. Spreadsheet values agree with Bonny's hardcopy balances both by accounts (Glacier Bank (1), WFCU (2)) and by fund (General, Improvement, and Criminal and Poaching).
- 17. Weeds RAC Funds:** Karen had a copy of an email from Valerie Cox to several individuals informing them they could request reimbursement for mileage for work done for the Weed Committee from funds the NFLA received from RAC (the original invoice was submitted in 2009). The Board's position is consistent with the discussion at the September 5, 2015 Business Meeting:
- a. The NFLA believes that obligations covered by the RAC grant were already paid from NFLA General Funds.
 - b. The NFLA through action at the September 5 meeting split the RAC funds with \$300 earmarked for the Weeds Committee (funds to be disbursed after being requested by the Committee and approved by the Board) and \$300 to the General Fund as reimbursement.
 - c. According to our understanding, the RAC funds are not eligible to be spent to reimburse mileage.
 - d. The Board does not support reimbursing mileage except in specific circumstances.

18. Adjourn: Meeting was adjourned shortly after 2 p.m.

Note: After the meeting Alice Caldwell pointed out to Allen Chrisman and Alan McNeil that the gravel at the bottom of the ramp at the back porch is a hazard to those using walkers. It is difficult to navigate including making the turn towards the parking lot. We'll ask Paul Marotz to look into options. Extension of the wooden walkway from the bottom of the ramp out towards the parking lot may make turning at the bottom of the ramp easier for wheeled walkers. Alternatively a concrete apron may provide the same benefit.

Respectfully Submitted, Allen Chrisman, Recorder