

## NFLA – Board Meeting Minutes

Meeting on November 3, 2025, at 4:30 pm

Location: Video Teleconference (Zoom)

### Attending:

Jim Rittenburg  
Betsy Holycross  
Jack McFarland  
Kevin Ulrichsen  
Cheryl Crane  
Ruth Kinsolving

### Not attending:

John Zardis  
John Stone  
Beth Ulrichsen

1. Call to order at 4:35
2. Jack McFarland was appointed acting secretary for the meeting in the absence of secretary Beth Ulrichsen.
3. Agenda Review – no additions
4. Minutes of October 6, 2025, board meeting
  - a. After motion made and seconded the minutes as presented were unanimously approved
5. Minutes of October 12, 2025, membership meeting
  - a. After motion made and seconded the minutes as presented were unanimously approved
6. Speaker and event planning for 2026
  - a. Discussion was held regarding the potential speakers for the summer meetings
  - b. The calendar currently is planned as follows:
    - i. June: Anthony Nelson – Glacier Institute (Jim Rittenburg)
    - ii. July: Alert presentation and demonstration (Mark Heaphy and Jim)
    - iii. August: North Valley Search and Rescue (Mark Heaphy and Jim)
    - iv. September: Moose Creek Fish Barrier - to be confirmed
    - v. October: Kintla Lake in winter wildlife research (Jack McFarland) -to be confirmed
    - vi. Other possibilities:
      1. Airport update and history (Cheryl)
      2. Flathead K9 Foundation (Betsy)
7. Annual budget (Fiscal 2025-2026)
  - a. The board reviewed the budget prepared by treasurer John Zardis
  - b. Discussion was held regarding several items
  - c. After motion made and seconded the minutes as presented were unanimously approved
8. Community Hall Rental Agreement
  - a. Discussion was held regarding the proposed edits to the existing rental agreement to address areas of concern, especially insurance
  - b. Discussion was held regarding the benefit to the community of renting the hall for third party events, the potential risks and impacts and the objectives of such a program. Ruth agreed to take a first stab at developing a set of guiding principles for hall rentals.
  - c. The approval process for hall rental agreements was discussed, and it was proposed that the Board have the opportunity to review and raise questions about rental agreements before they are executed.

- d. Discussion was held regarding requiring all rentals to be sponsored by a full voting member of the association
  - e. After motions made and seconded the revised rental agreement was unanimously approved. with the requirement that sponsors must be full voting members of the association. and the Board will review and approve any rentals before they are accepted. An ad hoc meeting will be scheduled to approve a revised version of the Hall Agreement containing the voting member requirement.
9. NFLA sponsored events
- a. Discussion was held about the NFLA calendar and the schedule of events it lists
  - b. It was noted the calendar is a community service and not all events on the calendar are NFLA sponsored and discussion was held about what constitutes an NFLA sponsored event vs a community event
  - c. There was consensus on describing community events as being those which are being held for the good of the north fork community, serve the interests of and are supported by the north fork community and its residents
  - d. It was agreed community events do not need to be geared towards all members
10. Insurance
- a. Discussion was held regarding the need for directors and officers' insurance
  - b. A quote for insurance will be obtained by Treasurer Zardis
11. Other matters
- a. Weed treatment will occur in the spring
  - b. Each residential area will follow up with Fedex regarding drop boxes for packages
  - c. Beth has volunteered to sponsor the Christmas party
  - d. It was noted that the community hall was very nicely decorated for Halloween and thanks were expressed to Zoe Zardis and Karin Colby
  - e. The community and the Board were very appreciative of the flowers at the hall which were installed and watered all summer by Cheryl Crane and Beth Ulrichsen
  - f. The burn piles around the hall will be burned when there is enough snow and conditions are safe. Kevin Ulrichsen will be in charge.
12. Next meeting will occur on Monday, February 2, 2026
13. Adjourned at 5:45pm

Respectfully submitted by,  
Jack McFarland, meeting secretary